

# Provider Access Policy

Draft Policy to Staff: ?	Agreed by Governors: ?
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## 1. Aims

This policy statement sets out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about the providers education or training offer. This complies with the schools obligations under Section 42B of the Education Act 1977.

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 (year 11 in the case of South Shields School) for the purposes of informing them about approved technical education, qualifications or apprenticeships.

We provide various opportunities for students to access a range of different employers, training and education providers. These are integrated into the Schools Careers Programme which runs from year 7 to year 11 and also into the Personal Development Curriculum which is delivered to years 7-9. We hold events in school which are predominantly run by providers and also take students off site for visits. Some events are compulsory, ensuring that all students have a meaningful experience every year, and we also run some targeted and optional events.

South Shields School works with external agencies to provide impartial careers advice to work with year 11 to support the careers programme and bring all of the students' experience and knowledge together. We have other informal careers advice pathways for students in younger years as part of our Personal Development and co-curriculum programmes. We

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identify students who are at risk of NEET (Not in Education, Employment or Training) from an early stage in their journey and provide them with intensive support to ensure they move on to an appropriate post-16 option.

### 3. Student entitlement

All students in years 8 to 11 at South Shields School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

### 4. Management of provider access requests

#### 4.1 Procedure

A provider wishing to request access should contact:

Alison McIvor-Cross, Assistant Headteacher – Personal Development

Telephone: 0191 456 8929

Email: [alison.mcivorcross@southshieldsschool.co.uk](mailto:alison.mcivorcross@southshieldsschool.co.uk)

#### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Here are some examples of events that school hold. Other events which run across each year group include:

- advisory schemes of learning and debate session
- Personal Development curriculum
- departmental CEIAG (Careers Education, Information and Guidance) links
- co-curriculum opportunities
- potential NEET mentoring

Targeted CEIAG events will be aimed at a specific group of students, for example students with Special Educational Needs.

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	Autumn term	Spring term	Summer term
Year 7	<p>University visit opportunity</p> <p>Enterprise activity</p> <p>Targeted CEIAG event</p> <p>Skills audit</p>	<p>Employer assembly / talk (self employment)</p> <p>Targeted CEIAG event</p>	<p>Transition careers event</p> <p>University assembly / talk</p> <p>Targeted CEIAG event</p> <p>Skills audit review</p>
Year 8	<p>Targeted CEIAG event</p> <p>Enterprise activity</p> <p>Skills audit</p> <p>STEM (Science, Technology, Engineering and Mathematics) mentoring opportunity</p>	<p>Careers LAB – South Shields School and businesses</p> <p>University assembly / talk</p> <p>Apprenticeship Assembly</p> <p>Targeted CEIAG event</p> <p>STEM mentoring opportunity</p>	<p>Business breakfast – encounter with an employer</p> <p>Targeted CEIAG event</p> <p>Skills audit review</p> <p>STEM mentoring opportunity</p>
Year 9	<p>Speed Business Networking</p> <p>Preparing for Key Stage 4 options</p> <p>Targeted CEIAG activity</p> <p>University mentoring opportunity</p>	<p>Preparing for KS4 options – open evening with provider talk/attendance</p> <p>University assembly/talk</p> <p>University visit</p> <p>Apprenticeship Assembly/talk</p> <p>Targeted CEIAG activity</p> <p>University mentoring opportunity</p>	<p>Targeted CEIAG activity</p> <p>University mentoring opportunity</p>
Year 10	<p>College visit</p> <p>Entry route assembly programme</p> <p>University mentoring opportunity</p>	<p>Apprenticeship Fair (in school)</p> <p>University assembly/talk</p> <p>Apprenticeship Assembly/talk</p> <p>Sixth Form assembly/talk</p> <p>University mentoring opportunity</p>	<p>CV builder workshop</p> <p>Potential NEET mentoring</p> <p>University mentoring opportunity</p>

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Year 11	<p>Entry route assembly/talk</p> <p>Assembly programme – university, apprenticeship, 6<sup>th</sup> form, college, training provider</p> <p>Apprenticeship event</p> <p>Practice Interviews</p> <p>CV writing and personal statement sessions</p> <p>One to one external careers advisor interviews</p>	<p>Sixth Form taster days</p> <p>Lunch time and advisory application preparation sessions</p> <p>One to one external careers advisor interviews</p> <p>Intensive potential NEET mentoring</p>	<p>Intensive potential NEET mentoring</p>
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Please speak to Alison McIvor-Cross or another member of the Careers Team to identify the most suitable opportunity for you.

**4.4 Safeguarding**

All arrangements will be passed through the schools usual safeguarding procedures.

Our safeguarding/child protection policy outlines the school’s procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.